

**TANUSREE GHOSH**

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Address: Ranaghat Nadia – 741201, West Bengal, India.

**PROFILE**

To pursue a highly challenging career in the industry and work closely with a team of highly experienced professionals so as to enable myself to grow along with the firm**.**

**WORK EXPERIENCE**

**Bernhard Schulte Shipmanagement (I) Pvt. Ltd. images (2).jpg**

**Tenure: September 2014 – June 2016**

**Roles & Responsibilities:** Asst. HR Marine Officer & was responsible for:

Logistic Management, Recruitment, Documentation, PR Management & Administration.

**Adore Events & Promos FB_IMG_1486018837551.jpg**

**Tenure: Feb 2011 – Aug 2014**

**Role & Responsibilities:** Senior Operation Associate & was responsible for:

PR Management, Client Servicing, Operation, Team Management, Post-report Making

**ACADEMIC QUALIFICATION**

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|  | **Year** | **Examination** | **Institute** | **Board/University** | **Percentage** |  |
| 2018 | PGPBM + MBA | Bengal Institute of Business Studies | V.U. | Pursuing |
| 2013 | BBA (H) | IBRAD School of Mgmt & Sustainable Development | MAKAU | 73.4% |
| 2010 | XII | Hernett English Medium School | C.B.S.E | 70% |
| 2008 | X | Convent of Jesus & Mary | I.C.S.E | 72% |

**KEY PROJECTS**

* **KQF**: Worked as a Volunteer and played the role in evaluating scores of every team & managing the database in the World’s biggest Quiz Festival of 2017.
* **Passport:** An intra-college GD competition, where I was there in top twelve & was offered internship by seven different companies in marketing.
* **Red FM –** **Corporate Hungama**: Hosted the event which was promoting the brand Red FM along with employment engagement program of the Docomo employees of Kolkata branch.
* **Logitech (I) Pvt. Ltd:** Worked for two months in promoting the new products launched by Logitech & was responsible for in-store sale.

**SKILLS**

Team Management, PR Handling, Branding, Presentation,

**PERSONAL TRAITS**

Quick-learner, Excellent Communication power in English,

**TOOLS USED**

Microsoft Power point, Excel, Word, Paint, Picasa

**OTHER INTEREST**

Travelling, Movies, Organizing Events, Social Networking Sites.